

## Bookkeeping, Accounting, and Auditing Clerks (43-3031)

**Occupation description:** Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. May also check the accuracy of figures, calculations, and postings pertaining to business transactions recorded by other workers. Excludes Payroll and Timekeeping Clerks (43-3051).

### Employment and Job Openings

	Employment			Average annual openings		
	2016 estimate	2026 projection	Percent change	Labor force exits	Occupation transfers	Total
Alaska	4,901	5,105	4.2	310	240	570
United States	1,730,500	1,705,300	-1.5	106,400	82,500	186,380

#### Job outlook

**Alaska:** Alaska's employment growth is low with very high employment opportunities. [Read more.](#)

### 2019 Wages ?

	Mean Wage	Wage by Percentile				
	Mean	10th	25th	Median	75th	90th
United States	20.65	12.44	15.87	19.82	24.70	30.01
Alaska	23.30	13.58	18.17	22.92	28.22	33.48
Anchorage/Mat-Su Area	23.68	14.96	18.54	23.14	28.52	33.86
Fairbanks North Star Borough	23.02	13.52	17.75	23.10	27.87	31.65
Balance of State	22.86	12.71	17.57	22.60	27.87	33.61

### Labor Force Indicators

#### 2016 Worker Characteristics

Total workers	Nonresident workers	Percent nonresident	Percent age 45 plus	Percent age 50 plus
4,655	331	7.1	48.1	37.2

#### 2016 Potential Supply

Qualified but working in another occupation	1,244
Currently employed in a lower paid occupation	379
UI claimants previously working in occupation	496

#### 2016 ALEXsys Employment Data

Number of registrants	2,427
Number of job position postings	271
Ratio of registrants to job position postings	9.0

## Typical Entry-level Education, Experience, and/or On-the-job Training

**Education:** Some college, no degree

**Work experience:** None

**On-the-job training:** Moderate-term on-the-job training

## Training Resources

	<b>Degree</b>
QuickBooks Training	
	<b>Degree</b>
Tax Preparer	Certificate
	<b>Degree</b>
<b>Alaska Career College (Anchorage)</b>	
Business: Accounting Technology	AAS
Business: Computer Technology	AAS
Business: Human Resources	Certificate
	<b>Degree</b>
<b>Alaska Computer Business Solutions LLC (Anchorage)</b>	
QuickBooks 2 Day Training Basics	
QuickBooks Advance 1 Day (Requires Basic)	
	<b>Degree</b>
<b>Alaska Job Corps (Palmer)</b>	
Accounting Services	Certificate
	<b>Degree</b>
<b>AVTEC (Seward)</b>	
Business & Office Technology Accounting Specialist	
	<b>Degree</b>
<b>Central Texas College, Fort Richardson/Elmendorf AFB (Fort Richardson)</b>	
Accounting Technician	AAS
	<b>Degree</b>
<b>Iisagvik College (Barrow)</b>	
Accounting Technician I	Certificate
Accounting Technician II	Certificate

	<b>Degree</b>
<b>North Star Computing (Fairbanks)</b>	
QuickBooks	
	<b>Degree</b>
<b>University of Alaska Anchorage (Anchorage)</b>	
Bookkeeping	OEC
	<b>Degree</b>
<b>University of Alaska Anchorage, Kenai (Soldotna)</b>	
Bookkeeping	OEC
Bookkeeping Support	OEC
	<b>Degree</b>
<b>University of Alaska Anchorage, Kodiak (Kodiak)</b>	
Bookkeeping	OEC
Bookkeeping Support	OEC
	<b>Degree</b>
<b>University of Alaska Anchorage, Mat-Su (Palmer)</b>	
Bookkeeping	OEC
Bookkeeping Support	OEC
	<b>Degree</b>
<b>University of Alaska Fairbanks, Bristol Bay (Dillingham)</b>	
Accounting Technician	CT1
	<b>Degree</b>
<b>University of Alaska Fairbanks, Chukchi (Kotzebue)</b>	
Accounting Technician	CT1
Accounting Technician	CT2
	<b>Degree</b>
<b>University of Alaska Fairbanks, CTC (Fairbanks)</b>	
Accounting Technician	CT1
Accounting Technician	CT2
Bookkeeping Technician	OEC
	<b>Degree</b>
<b>University of Alaska Fairbanks, Kuskokwim (Bethel)</b>	
Accounting Technician	CT2
Bookkeeping Technician	CT1

<b>Degree</b>	
<b>University of Alaska Fairbanks, Northwest (Nome)</b>	
Accounting Technician	CT1
Accounting Technician	CT2

<b>Degree</b>	
<b>University of Alaska Fairbanks, Rural College (Fairbanks)</b>	
Accounting Technician	CT1
Accounting Technician	CT2

<b>Degree</b>	
<b>University of Alaska Southeast, Juneau (Juneau)</b>	
Accountant Endorsement	OEC
Accounting Technician	CT2

<b>Degree</b>	
<b>University of Alaska Southeast, Ketchikan (Ketchikan)</b>	
Accounting Technician	CT2

<b>Degree</b>	
<b>University of Alaska Southeast, Sitka (Sitka)</b>	
Accounting Technician	CT2

<b>Degree</b>	
<b>Vocational Training and Resource Center (Juneau)</b>	
Bookkeeping	
QuickBooks for the Beginner to Intermediate User	