

# Conducting Meetings

**Provider:** North Star Computing

**Length:** 3 Hours

**Cost:** \$105

**Cost Unit:** Cost of the entire program

**Website**

<http://www.nsctraining.com/coursedesc.html>

**Places:** Fairbanks

This course helps students identify the benefits, types and misconceptions about meetings, plan a meeting, participate in a meeting, and close a meeting.

## Related Occupations

Business Teachers, Postsecondary

Computer and Information Systems Managers

Construction Managers

First-Line Supervisors of Mechanics, Installers, and Repairers

First-Line Supervisors of Production and Operating Workers

Industrial Production Managers

Logisticians

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